



Dear Sir / Madam

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly submit a formal written quotation for the **supply and delivery of Prepaid Meters** in accordance with the specifications contained in the enclosed schedule.

Quotations must be submitted on the official letterhead of your business and forwarded via email within **seven (7) calendar days** from the date of this invitation. The closing date for submission of quotations is **25 June 2026 at 12h00**.

For any enquiries, please contact:

Technical Enquiries:

Ms A. Maarman

Tel: 027 652 8000

Supply Chain Management Enquiries:

Mr D. Jaars

Tel: 027 652 8021

SUPPLY AND DELIVERY OF PREPAID METERS

– NC064/RFQ22/20252026

Only those suppliers who satisfy the following eligibility criteria and who provide the required evidence for their quotations are eligible to submit quotations and have their quotations evaluated:

1. Quotations offers will only be accepted if:

- 1) the supplier is registered on the Central Supplier Database (CSD) for the South African government

(see <https://secure.csd.gov.za/>) unless it is a foreign supplier with no local registered entity.

- 2) the supplier provides written proof from SARS that the supplier either has no Tax obligations or has made arrangements to meet outstanding Tax obligations,
- 3) the supplier or any of its directors/shareholders is not listed on the Register of Tender Defaulters in
- 4) the supplier or any of its directors/shareholders is not listed on the Register of Supplier Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- 5) the supplier has not:
 - i) abused the Employer's Supply Chain Management System; or
 - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
 - iii) the supplier has completed the Compulsory Declaration and there are no conflicts of interest
Which may impact on the supplier's ability to perform the contract in the best interests of the employer or potentially compromise the procurement process.
- 6) the price(s) quoted are valid for at least ninety (90) days from date of your offer.
- 7) the price(s) quoted are firm and are inclusive of VAT where applicable.

2. The supplier is required to submit with his quotations the following certificates:

- 1) Proof of registration with Central Supplier Database must be attached.
- 2) A Copy of business entity registration certificate e.g. CK Document
- 3) Certified ID copy/s of business entity owners
- 4) Latest municipal account statement or lease agreement or affidavit from the South African Police Services and a letter from ward councillor.
- 5) Tax Compliance status documents with PIN from SARS must be attached

3. Returnable schedules required for the quotation evaluation processes

MBD 4: Declaration of Interest form

MBD 6.1 Preferential Procurement Policy Regulations PPR2022

MBD 8: Declaration of Bidder's Past Supply Chain Management Practices

MBD 9: Certificate of Independent Bid Determination

NB: No quotations will be considered from persons in the service of the state

SUPPLIERS SHOULD TAKE NOTE OF THE FOLLOWING CONDITIONS:

- 1) The Kamiesberg Municipality Supply Chain Management Policy will apply;
- 2) The Kamiesberg Municipality does not bind itself to accept the lowest quotation or any other quote and reserves the right to accept the whole or part of the quote;
- 3) Quotes which are late will not be accepted;
- 4) Quotations submitted are to hold good for a period of 90 days;
- 5) Suppliers will be required to register as a supplier/service provider on the KLM's Supplier/Service Provider Database, if not already registered.
- 6) The latest General Conditions of Contract and any Special Conditions of Contract will apply.

- 7) Failure to comply with these conditions may invalidate your quotation.
- 8) Upon submission of a quote the supplier automatically grants confirmation that SARS may, on ongoing basis during the contract term the supplier's tax compliance status to the municipality.
- 9) General Conditions of Contract 2010 will apply in this Request for Quotation
- 10) By mere submission of the quote, the supplier automatically consents to deliver within 7 days of issue of an order unless a declaration for variance in this regard has been submitted to the municipality on the day of issue of an order.
- 11) National Treasury circular no. 9 of 2017/18 Price shall apply.
- 12) Suppliers will be required to submit quotes via email
- 13) Quotes will be evaluated based on 80/20, 80 for price and 20 points. Proof to claim points for specific goals see table for specific goal
- 14) Should the supplier not submit proof to claim specific goals no points will be allocated.

SPECIFICATION

BEC 44 (X) S Conlog FA	30
CIU (X) Conlog F/A Full (X)	30

SPECIFIC GOAL

Points allocation for specific goals are as follows:

Specific goals to be implemented	Number of points claimed (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Means of verification
	Criteria	Points – 20	
1. To promote local economic development (Location)		10	Municipal account / Bank statement / Bank confirmation letter
Within the boundaries of the Kamiesberg LM	10		
Within the boundaries of the Namakwa District	8		

Within the boundaries of the Northern Cape	6		
Within the boundaries of South Africa	4		
Outside the boundaries of South Africa	0		
2. Persons historically disadvantaged on the basis of race		5	1. Service Provider must submit proof of ownership of the enterprise or 1. Ownership Certificate issued by the Companies and Intellectual Property Commission 2. Affidavit stating the race and % of the company's owner(s). 3. Certified ID (not older than 6 months).
points will be awarded to a supplier who has more than 50% black (african, coloured, Indian and Chinese) ownership	5		
3. To promote youth owned enterprises.		2	1. Service Provider must submit proof of ownership of the enterprise or 1. Ownership Certificate issued by the Companies and Intellectual Property Commission 2. Certified ID Copies (not older than 6 months).
Points will be awarded to a supplier who has 100% youth ownership	2		
4. To promote enterprises owned by women.		2	1. Service Provider must submit proof of ownership of the enterprise or 1. Ownership Certificate issued by the Companies

			and Intellectual Property Commission 2. Certified ID Copies (not older than 6 months).
Points will be awarded to a supplier who has 100% women ownership	2		
5. To promote HDI with disability		1	
Disability Ownership will be awarded to a Supplier who has 30% or more disability ownership	1		1. Service Provider must submit proof of ownership of the enterprise or 1. Ownership Certificate issued by the Companies and Intellectual Property Commission 2. Doctor's certificate of disability 3. Certified ID (not older than 6 months).
Sub-Total (Specific Goals)		20 Points	

EVALUATION CRITERIA

The 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.

Price - **80 points**
Specific goals - **20 points**

DELIVERY ADDRESS:

22 Main Road
Garies
8220