



**CONTRACT No. NC064/T006/20232024  
SUPPLY, DELIVERY, INSTALLATION AN COMMISSIONING OF A FINANCIAL  
MANAGEMENT SYSTEM.**

**Tender Notice and Invitation to Tender**

KAMIESBERG MUNICIPALITY invites tenders for **TENDER NO: NC064/T006/20232024: SUPPLY, DELIVERY, INSTALLATION AN COMMISSIONING OF A FINANCIAL MANAGEMENT SYSTEM.**

The specific requirements for this tender include:

1. The bid will be evaluated as a two- envelope bid. One envelope to contain the functionality of system and the second envelope will contain the price.
  - (a) **The functionality envelope to include the following:**
    - Completed specifications sheet referred to in section 5.2;
    - Full specifications of server/s required to run system;
    - Breakdown of different modules that can be purchased/ implemented separately.
    - Indicate the core module required to run Financial Management System
  - (b) **The pricing envelope to contain the following**
    - Cost quotation for server/s
    - Cost quotation per module of the Financial Management System
    - Cost of system as a whole
    - Licensing costs from year 2 onward till end year 5
    - Monthly SLA costs for first 5 years
2. Bids to include a breakdown of all relevant monthly, quarterly and or yearly cost associated with running the Financial Management System over a period of 5 years. These costs will be evaluated as a whole to determine the price.

Documents can be obtained from SCM Department after paying a non-refundable tender deposit of R500.00 per document at the cashiers or payable through EFT into the bank account of Kamiesberg Municipality: First National Bank, Cheque Account, Account No: 62022501440, Branch Code: 200306. **Tender documents will be available from Monday, 6<sup>th</sup> May 2024 and will be emailed to prospective tenderers on supply of proof of payment. Please email proof of payment to [duncan@kamiesberg.gov.za](mailto:duncan@kamiesberg.gov.za).**

A compulsory tender information session will be held on Wednesday, 15 May 2024 at 14:00 in the Town Hall at Kamiesberg Municipality, 22 Main Road, Garies, 8220. A person who is suitably qualified and experienced to comprehend the implications of the work involved must be represented by the tenderer.

**Sealed tender documents appropriately marked with NC064/T006/20232024: SUPPLY, DELIVERY, INSTALLATION AN COMMISSIONING OF A FINANCIAL MANAGEMENT SYSTEM must be deposited in the tender box of Kamiesberg Municipality, 22 Main Road, Garies, before Friday, 24<sup>th</sup> of May 2024 at 12h00, where it will be opened in public.**

**Facsimile, e-mail and late tenders will not be accepted.**

The Municipality reserves the right not to award the tender to the only or the lowest Tenderer. Tenders may only be submitted on the tender documentation that has been issued.

It will be required from successful tenderer to be registered on the Central Supplier Database (CSD)

**MR RC BEUKES  
MUNICIPAL MANAGER  
KAMIESBERG MUNICIPALITY  
GARIES 8220**